



Erasmus Mundus

SUNBEAM

EM SUNBEAM

- * **SUNBEAM** - **S**tructured **UN**iversity mobility between the **B**alkans and **E**urope for the **A**driatic-**ionian M**acro-region
- * **CILJ** - uspostavljenje akademske mreže mobilnosti između zemalja EU i Zapadnog Balkana radi dostizanja izvrsnosti u obrazovanju i istraživanjima

SUNBEAM partneri

- * SUNBEAM je akademska mreža za mobilnost studenta i univerzitetskog osoblja koju čini 20 univerziteta iz EU i Zapadnog Balkana i 6 pridruženih institucija različitog profila
- * **Koordinator** je Univerzitet Politecnica delle Marche iz Ankone (Italija)
- * **OFICIJALNI SAJT**
<http://www.sunbeam.univpm.it/EN/home>

SUNBEAM – univerziteti iz EU

- * Università Politecnica delle Marche, Ancona (Italia)
- * Alma Mater Studiorum, Università di Bologna (Italia)
- * Università degli Studi di Urbino, Carlo Bo (Italia)
- * Università Ca' Foscari, Venezia (Italia)
- * Univerzitet u Splitu (Hrvatska)
- * Univerzitet u Zadru (Hrvatska)
- * Univerza v Ljubljani (Slovenia)
- * Univerza na Primorskem, Kopar (Slovenia)
- * University of Ionianna (Greece)

SUNBEAM – univerziteti sa Balkana

- * Univerzitet *Mediteran* Podgorica (Crna Gora)
- * Univerzitet Crne Gore, Podgorica (Crna Gora)
- * Univerzitet u Beogradu (Srbija)
- * Univerzitet u Novom Sadu (Srbija)
- * Univerzitet umetnosti u Beogradu (Srbija)
- * Univerzitet u Sarajevu (Bosna i Hercegovina)
- * Univerzitet *Džemal Bijedić* u Mostaru (Bosna i Hercegovina)
- * Univerzitet u Banjoj Luci (Bosna i Hercegovina)
- * Univerzitet u Tuzli (Bosna i Hercegovina)
- * Agricultural University of Tirana (Albania)
- * *Aleksander Xhuvani* University of Elbasan, Albania
- * Riinvest College, Priština (Kosovo*)

Šta obuhvata SUNBEAM STIPENDIJA?

- 1. Mjesečnu nadoknadu** za troškove života u inostranstvu za vrijeme trajanja mobilnosti
- 2. Putne troškove** - povratnu avionsku/voznu/brodsku/autobusku kartu
- 3. Osiguranje** – putno, životno i u slučaju nezgode
- 4. Troškove školarine na univerzitetu domaćinu**

SUNBEAM stipendija

DODIPLOMSKE	1000 EUR
POSTDIPLOMSKE	1000 EUR
DOKTORSKE	1500 EUR
POSTDOKTORSKE	1800 EUR
UNIVERZITETSKO OSOBLJE	2500 EUR

SUNBEAM - PRIJAVA

- * **Prijavljivanje je isključivo *ONLINE*** - putem web aplikacije na sajtu SUNBEAM-a

<http://www.sunbeam.univpm.it/EN/home>

- Prije nego što se prijavite pažljivo pročitajte uputstva za prijavu na web sajtu projekta (**APPLICATION**) i pripremite neophodna dokumenta
- Proces *online* prijave je poslednji korak - tek nakon što vam prodekan za nastavu odobri spisak predmeta (Learning Agreement) koje ćete slušati na drugom univerzitetu, možete se prijaviti.

SUNBEAM - PRIJAVA



HOME PARTNERS OUR SCHOLARSHIPS **APPLICATION** FAQ
CONTACTS MACRO REGION APPLY NOW FIELDS OF STUDY DOWNLOAD



APPLICATION

HOW TO APPLY?

Before applying, make sure you have carefully checked all of the following items:

- Which Target Group you belong to.
- Which Mobility Type you are eligible to apply to.
- Your desired academic field of study or academic/administrative activity during the mobility period (please visit [fields of study](#))
- Your desired destination for the mobility period.
- Your desired mobility duration.

SUNBEAM – PRIJAVA

Prije prijavljivanja **OBAVEZNO** provjerite sledeće:

1. Kojoj **CILJNOJ GRUPI** pripadate
2. **Tip MOBILNOSTI** (*exchange* ili *degree student*)
3. **OBLAST STUDIRANJA** (studijski program)
4. **Destinaciju** tj. univerzitet koji u svojoj akademskoj ponudi ima **ODGOVARAJUĆI studijski program**
5. Ponuđenu **dužinu trajanja mobilnosti**

SUNBEAM – CILJNE GRUPE

* Evropska komisija je definisala TRI ciljne grupe:

1. **CILJNA GRUPA 1 (TG1)** – studenti državljani neke od zemalja zapadnog Balkana koji su momentu prijave registrovani (upisani) na univerzitetu koji je dio SUNBEAM mreže, kao i nastavno i administrativno osoblje zaposleno na univerzitetu koji je dio SUNBEAM mreže
2. CILJNA GRUPA 2 (TG2) – studenti - državljani neke od zemalja zapadnog Balkana – koji u momentu prijave studiraju na univerzitetu koji nije uključen u ovu mrežu, kao i studenti koji imaju diplomu validnu diplomu nekog od univerziteta sa Zapadnog Balkana
3. CILJNA GRUPA 3 (TG3) – studenti - državljani zemalja Zapadnog Balkana u vulnerabilnim situacijama (izbjeglice, azilanti...)

SUNBEAM – TIP MOBILNOSTI

- * *Exchange vs. Degree student?*
- * **Exchange** – student koji je u momentu odlaska na mobilnost upisan na matičnu instituciju; određeni period studiranja provodi na *host* univerzitetu, a po povratku dobija diplomu matičnog univerziteta
- * **Degree** – student koji u momentu odlaska na mobilnost ima validnu diplomu matičnog (home) univerziteta, upisuje se na strani (host) univerzitet i po završetku programa dobija diplomu tog univerziteta

SUNBEAM – TIP MOBILNOSTI

- * Pet tipova mobilnosti u zavisnosti od NIVOA studija
- 1. DODIPLOMSKE (UNDERGRADUATE)- **samo za** *exchange*
- 2. POSTDIPLOMSKE (specijalističke i magistarske) – MASTER – za *exchange* i *degree* studente
- 3. DOKTORSKE – za *exchange* i cijeli studij
- 4. POSTDOKTORSKE
- 5. STAFF (akademsko i administrativno osoblje)

SUNBEAM - DESTINACIJA

- * Studenti univerziteta sa **ZAPADNOG BALKANA** mogu da konkurišu **SAMO** za programe koje nude **partnerski univerziteti iz EU**
- * Informacije o studijskim programima koje nude partnerski univerziteti iz EU nalaze se u odjeljku **FIELDS OF STUDY**
- * Prilikom odabira odgovarajućeg studijskog programa **OBAVEZNO** obratite **PAŽNJU** na **jezik** na kom se izvodi nastava, **dužinu trajanja mobilnosti** i **tip mobilnosti** (*exchange ili degree*)

SUNBEAM – DUŽINA TRAJANJA MOBILNOSTI

TIP MOBILNOSTI NIVO STUDIJA	MINIMALNA MOBILNOST	MAXIMALNA MOBILNOST
DODIPLOMSKE (UNDERGRADUATE)	1 SEMESTAR (ne kraće od 4 mjeseca)	AKADEMSKA GODINA (10 mjeseci)
POSTDIPLOMSKE (MASTER)	1 SEMESTAR (ne kraće od 4 mjeseca)	24 mjeseca
DOKTORSKE	6 mjeseci	36 mjeseci
POSTDOKTORSKE	6 mjeseci	10 mjeseci
STAFF (administrativno i akademsko)	1 mjesec	3 mjeseca

SUNBEAM - PRIJAVA

Popunjavanje online prijave sastoji se iz tri koraka

- 1. Registracija naloga**
- 2. Aktivacija registrovanog naloga**
- 3. Popunjavanje aplikacione forme**

SUNBEAM – PRIJAVA ZA STIPENDIJU



SUNBEAM

STRUCTURED UNIVERSITY MOBILITY BETWEEN THE BALKANS
AND EUROPE FOR THE ADRIATIC-IONIAN MACRO-REGION.

[HOME](#)

[PARTNERS](#)

[OUR
SCHOLARSHIPS](#)

[APPLICATION](#)

[FAQ](#)

[CONTACTS](#)

[MACRO REGION](#)

[APPLY NOW](#)

[FIELDS OF STUDY](#)

[DOWNLOAD](#)



SUNBEAM – PRIJAVA ZA STIPENDIJU



APPLY NOW!

[Application deadline: 31 March 2015, 12:00 p.m. CET](#)

Application process:

1. It is an open, totally online application process, no printed documents should be sent.
2. Read the instructions very carefully
3. Make sure **you are eligible** and decide which target group you belong to.
4. Check the **academic offers** of the partner universities and decide which university you will be applying to - you can choose a maximum of two options.
5. Make sure that you fulfill language and other requirements of the potential hosting university. Detailed information is included in each offer.
6. Collect the **required documents**, write motivation statement.
7. Make sure the documents are in English (or are translated into English) and the motivation statement is well-written
8. **Create an account**. You will receive a personalized link to your online application form.
9. Fill out the application form. Please note that you don't need to fill it out and submit at one time. There are 3 stages: personal data, selection of the programmes and hosting university(-ies), uploading the required documents.
10. Upload the required documents.
11. Submit the application.
12. Make sure that you have received a confirmation by e-mail.

Sunbeam – REGISTRACIJA NALOGA

Welcome to Erasmus Mundus Action 2

Before you register we recommend you to view what courses/programs we offer. Open the Available Fields of Study table by [clicking here](#).

The application for Erasmus Mundus Action 2 is divided into 3 steps:

1. Registration for an account (this page). Note that you are only allowed to register once. If you register and apply from several accounts the selection committee will consider only the first one.
2. Application for course/program together with personal information.
3. Uploading of required documents.

You do not have a complete application until you have done all three steps. All applications and required documents must be submitted through our online forms. We do not accept applications or required documents sent through email.

Step 1:

Start by registering an account on this page. It is very important that you provide a **valid email address** and that you make sure to **keep it active** because some free email providers disable accounts that are not used for a duration of time (usually a few months) so check the situation with your email provider.

Step 2:

After you have successfully created an account you will receive your personal link to the application form. The link will be sent in an email to the address you enter on this page. **If you do not receive an email from us within a few hours please make a new registration with an email address from a different provider.** You can use that link to apply for several Universities and courses. You only have to fill in your personal information the first time.

Step 3:

When you submit an application you will receive a confirmation that we have received it. That confirmation also contains the link to your personal upload page. You have to upload all required documents to have a complete application. **Only closed applications will be considered during the selection process.**

Caution! During the application process you should never have two or more applications open in your web browser at any time as this could affect your applications in a harmful way.

All correspondence during the selection process will be by email. If you do not have an email address we recommend [Gmail](#).

Please fill in the form below. After you submit a confirmation email will be sent to you. Note that this is just the registration. You submit applications after you have received the confirmation email from this registration.

* First name (given name)

Middle name

* Last name (family name)

* Email address

SUNBEAM – AKTIVACIJA NALOGA

- * Nakon registracije na *e-mail* adresu koju ste unijeli, biće vam upućen *AKTIVACIONI LINK*
- * *Klikom* na aktivacioni link AKTVIRATE naloga
- * Nakon aktiviranja naloga možete da počnete sa popunjavanjem APLIKACIJE

SUNBEAM - prijava

Information
Use this page to fill in the on-line application form for an Erasmus Mundus SUNBEAM scholarship. The information provided will be used by the relevant partner universities and the Erasmus Mundus HERMES Partnership for the selection of suitable candidates. Fields marked with a yellow background are required fields, you have to fill them in.

Some of the fields have instructions to help you with what to fill in. If you are uncertain of what to write in a field, access the help text by placing the cursor (mouse pointer) on top of the header.

Personal information

First name (given name) (help)	Middle name (help)	Last name (family name) (help)	
Milena		Djekic	
Email (help)	Marital status	Gender	
milena.d@gmail.com	Single	Female	
Date of birth (help)	Passport number (help)	Passport expires (help)	
1983 October 1	J85FR7890	2019 December 18	
Citizenship (help)	Address (help)	City	
Montenegro	Mila radunovica bb	Podgorica	
Postal/Zip code	Country	Phone number (help)	
81000	Montenegro	+382 67 832 868	
Home University (if yours is not listed here, write its name to the right) (help)	Home University (help)	Mother tongue	
Montenegro - University Mediterranean Podgorica		Montenegrin	
I accept that you send my name to my home University for validation Yes <input type="checkbox"/> if you answered no, please state reason:			
2nd language	Read	Write	Oral
English	Excellent	Excellent	Excellent
3rd language	Read	Write	Oral
Italian	Excellent	Good	Good
Other language	Read	Write	Oral
Serbian, Croatian, Bosnian	Excellent	Excellent	Excellent

Previous educational record
Check those educational diplomas you want to append to the application. (help)
 Secondary/high school Bachelor Master PhD Other

Bachelor

Name of University/College	Location	
University Mediteran	Podgorica	
Start date	End date	Type of degree
2002 October 1	2008 December 21	University degree
Subject of degree (help)	Key subjects (help)	Average grade reached in your studies
14.3 - Economics	macroeconomics, microecono	

References/Recommendations
Select how many references/recommendation contacts you want to append to the application (help)
None

Miscellaneous
Motivation statement (max 1000 characters) (help)
I would like to apply,....

SUNBEAM - PRIJAVA

Application for Erasmus Mundus Full paid scholarship by the EU

Information

Your personal data is stored. On this page you must select which mobility option you want to apply for.

Apply for mobility

Target group

Select ▼

Type of mobility (Help)

First select target group ▼

Subject (Help)

First select type of mobility ▼ [See all available mobilities](#)

Your applications in priority order

First priority application	Detailed information	<input type="button" value="Move down"/> <input type="button" value="Delete"/>
Second priority application	Detailed information	<input type="button" value="Move up"/> <input type="button" value="Delete"/>

SUNBEAM – neophodna dokumenta

- * **CV** (Europass format) na engleskom jeziku
- * Kopija pasoša
- * Potvrda o studiranju na crnogorskom i engleskom jeziku
- * Uvjerenje o položenim ispitima na crnogorskom i engleskom jeziku
- * Pismo preporuke na engleskom jeziku (min. jedno)
- * Sertifikat o znanju jezika (ukoliko je naznačeno od strane univerziteta domaćina)
- * **Ugovor o učenju** (Learning Agreement) – samo za *exchange* studente
- * Motivaciono pismo – ukoliko se prijavljujete za dva univerziteta (ili studijska programa) potrebno je da priložite DVA motivaciona pisma
- * Kopija prethodne diplome (za master i doktorske studije)
- * **PAŽNJA:** FORMU za CV i LEARNING AGREEMENT možete preuzeti sa sajta
<http://www.sunbeam.univpm.it/EN/download>

Sunbeam – PRAKTIČNE INFORMACIJE

Prilikom odabira univerziteta domaćina **OBAVEZNO** provjerite sledeće:

- * Da li u okviru univerzitetskog kampusa postoji **STUDENTSKI DOM** i da li studeneti koji dolaze preko SUNBEAM-a imaju pravo na smeštaj u domu
- * Na kom jeziku se izvodi nastava na studijskom programu za koji se prijavljujete
- * Za sve praktične informacije u vezi sa određenim studijskim programom **OBAVEZNO** kontaktirajte **KONTAKT OSOBU** sa tog univerziteta koja je zadužena za **SUNBEAM PROGRAM MOBILNOSTI** (imena svih kontak osoba navedena su informacionim listama – odjeljak **FIELDS OF STUDY**)



* Kontakt osoba na Univezitetu *Mediterran* –
Milena Đekić

* E-mail: erasmus@unimediterran.net

* Tel: 020 409 218

* Za informacije u vezi sa ODABIROM
PREDMETA i KREIRANJEM LEARNING
AGREMENT—a OBAVEZNO KONSULTUJTE
PRODEKANA/KU ZA NASTAVU